

4. Panel Q & A (90 minutes)
 - Participants can pose questions to three to five faculty (from various professional backgrounds/disciplines) who form an expert panel on issues related to Motivational Interviewing and respiratory health care.
5. Dyads (1–10 minutes)
 - Participants get into pairs and discuss a key learning point/issue.
6. Individual exercise (5–10 minutes)
 - Each participant writes down three key points, experiences or reference statements with regards to a particular issue being discussed.
7. Large group demonstration or role play (15–30 minutes)
 - The facilitator asks for one of the participants to volunteer to play the role of a patient or client, while the facilitator plays the role of clinician. Immediately after the role play, reflect and discuss with the larger group. You may even want to reward the volunteer with a prize (i.e., a book or a gift certificate).

Information on accrediting training events and continuing education (CE) credits

WHAT IS ACCREDITATION?

Accreditation is the process by which a discipline-specific college or professional organization awards certain continuing education credits to a workshop for their members.

WHY GET YOUR TRAINING ACCREDITED?

To maintain good standing within a professional discipline or regulatory body, members have to complete a certain number of continuing education hours every year. Program accreditation means that participants can get credit (continuing education hours) by attending your session. If the workshop is not accredited, participants may still be able to receive continuing education credits for their attendance, but they will need to submit proof of their attendance (a letter or certificate of completion).

WHO RECEIVES ACCREDITATION?

Accreditation is granted on the basis of the sponsor's demonstrated ability to plan and implement an event/workshop in accordance with the accrediting body's criteria.

WHO ACCREDITS TEACH WORKSHOPS?

Please note: Your Motivational Interviewing workshop is not accredited until you apply to the relevant organization(s) (see below). Please review this information to determine whether your workshop meets the criteria for accreditation from the following organizations.

You are not required to have courses or seminars accredited—this is an organization-specific decision in which you take into account your time, resources, audience needs and other considerations.

TEACH applies for accreditation from the following professional organizations:

College of Family Physicians of Canada

The College of Family Physicians of Canada (CFPC) is a national professional organization of family physicians that makes continuing medical education (CME) of its members mandatory. The CFPC strives to improve the health of Canadians by promoting high standards of medical education and care in family practice, and by contributing to public understanding of healthful living.

Family physicians wishing to receive Mainpro-C credits for attending the MI workshop should be directed to the CFPC's *Linking Learning to Practice* document, at this URL: www.cfpc.ca/Linking_Learning_to_Practice.

CFPC members can use this document to create an outline of how their learning relates to their clinical practice, and then submit this material via the CFPC website to obtain CME credits.

Note that the CFPC has a detailed system of program accreditation. For more information, please contact the TEACH project at 416 535-8501, ext. 1600, or e-mail teach@camh.ca.

Royal College of Dental Surgeons of Ontario

The Royal College of Dental Surgeons of Ontario (RCDSO) is the statutory governing body for dentists in Ontario that protects the public's right to quality oral health services by providing leadership and education to the dental profession in self-regulation.

If you are interested in having your program approved by RCDSO's Quality Assurance Program, please visit this link: www.rcdso.org/quality_assurance/continuingEd.html.

Please note: RCDSO does not accredit courses, they simply approve them.

Ontario College of Pharmacists

The Ontario College of Pharmacists (OCP) is the regulatory body for pharmacy practice in Ontario. All persons within Ontario who wish to dispense prescriptions

and sell products defined as drugs to the public must first have met the professional qualifications set by the College, and be registered as pharmacists.

If you are interested in OCP accreditation, please visit this link:
[www.ocpinfo.com/Client/ocp/OCPHome.nsf/object/CE+Accreditation+Form/\\$file/CE+Accreditation+Form.pdf](http://www.ocpinfo.com/Client/ocp/OCPHome.nsf/object/CE+Accreditation+Form/$file/CE+Accreditation+Form.pdf).

Canadian Addiction Counselling Certification Federation

The Canadian Addiction Counselling Certification Federation (CACCF) strives to continuously offer the most effective and credible certifications to all addiction-specific counsellors in Canada.

If you are interested in CACCF accreditation, please visit this link:
www.caccf.ca/images/pdf/Approval_Continuing_Ed.pdf.

Other disciplines

The following professional organizations ask members to self-monitor their continuing education by developing an individualized learning plan or portfolio. Members of these colleges may add the completion of the MI workshop as a way to meet a specific learning goal that they have identified.

- College of Dental Hygienists of Ontario (CDHO, www.cdho.org/)
- College of Nurses of Ontario (CNO, www.cno.org/)
- College of Occupational Therapists of Ontario (COTO, www.coto.org/about/)
- College of Respiratory Therapists of Ontario (CRTO, www.crto.on.ca/)
- Ontario College of Social Workers and Social Service Workers (OCSWSSW, www.ocswssw.org/)

Additional reading

PRESENTATION, FACILITATION AND TEACHING

Atkinson, C. (2008). *Beyond Bullet Points: Using Microsoft PowerPoint to Create Presentations That Inform, Motivate and Inspire*. Redmond, WA: Microsoft Press.

Bender, P.U. (1991). *Secrets of Power Presentations*. Toronto: The Achievement Group.

Bienvenu, S. (2000). *The Presentation Skills Workshop: Helping People Create and Deliver Great Presentations*. New York: Amacom.

Duarte, N. (2008). *Slide:ology: The Art and Science of Creating Great Presentations*. Sebastopol, CA: O'Reilly.

Guilfoyle, D. (2002). *The Charisma Effect: How to Captivate an Audience and Deliver a Winning Message*. Toronto: McGraw-Hill.